**APARTEMENT SET-UP TEAM**

Apartment set up teams help set up housing for refugee individuals or families who have arrived to Spokane- They help provide a warm welcome in their first home! When we have a move in, we call on our pool of apartment set-up volunteers to see who can help!

**Reports to:** Resettlement Manager

**Location:** Off-site

**Time Commitment:** 3 - 6 month minimum, Sporadic/On-Call

**Duties and Responsibilities:**

* Assist with moving furniture and household items into apartments
* Ensure that apartment is a clean and welcoming space for individual or family

**Skills and Qualifications:**

* Able to Lift 10+ lbs
* Willing and able to drive box truck is preferred
* Weekday, day time availability and flexible schedule required—we often only have a day or two of notice for moving a family into their apartment
* Must pass a background and driving check through Sterling Volunteers

**Orientation and Training Requirements:**

* General World Relief Orientation (2 hours)
* Box truck orientation and training, if you will be driving box truck(1 hour)

**Virtual Training Requirements:** use **wrspokane** to make training free

* [Embracing Socio-Economic Differences](https://worldrelief.thinkific.com/courses/friendships-embracing-socio-economic-differences-spokane)