

Transportation Team Volunteer

Transportation volunteers assist WR clients with their transportation needs by driving them to important appointments, trainings, classes, and resources and also orienting on how to use public transportation system. Additionally, Transportation Volunteers will often be asked to help WR clients at the destination to which they are driving, such as assisting at a grocery store, navigating at a doctor's appointment, or advocating at a governmental office. This role requires volunteers have flexible schedules and attitudes. While we work to have appointments and trips scheduled as far in advance as possible, many transportation needs will arise at the last-minute, or will take more time than anticipated. Volunteers only need to reply to the opportunities they'd like to assist with.

Goal: To help World Relief clients overcome transportation barriers and access the services and resources they need throughout the community.

Reports to: Volunteer Coordinator – Eric Lintala

Location: Off-site, at various appointments/trainings/classes/stores/etc.

Time Commitment: 3 - 6 months, Sporadic/On-Call, typically during work hours

Duties and Responsibilities:

- Arrive at agreed upon locations on time and ready to help
- Practice safe and defensive driving techniques at all times, including the use of seat-belts for all passengers and car seats (will be provided by WR) when necessary
- Communicate promptly with WR staff of any circumstances that may prevent the volunteer from completing the opportunity
- Pick-up and drop-off clients as assigned
- Follow through with assigned tasks
- Help problem solve areas of difficulties
- Get clients to appointments on time
- Teach clients how to use public transportation system
- Log all volunteer time and mileage in Track it Forward

Skills and Qualifications:

- Active listening skills
- Flexible attitude
- Desire to teach and learn
- Weekday, day time availability and flexible schedule required
- Must pass a Background and Motor Vehicle Record check through Sterling Volunteers

How to Sign Up:

- Fill out our <u>Transportation Team Interest Form</u> if you have served with us before.
- Fill out our Volunteer Application if you have not served with us before.

Orientation and Training Requirements:



• General World Relief Orientation (2 hours)

Virtual Training Requirements: use WRWesternNY to make training free

• <u>Embracing Socio-Economic Differences</u>