

WAREHOUSE TEAM

The Warehouse Team helps organize our warehouse, receive large donations, and prepare items for new families.

Reports to: Resettlement Manager

Location: Off-site

Time Commitment: 3 - 6 month minimum, 1 day per week, 3-4 hours

Duties and Responsibilities:

- Works one 3-4 hour shift with team per week
- Pick up donated items and items lists from World Relief Office
- Bring items to warehouse to organize
- Receive larger dropped off donations at the warehouse during shift
- Collect items for families who will be moving into permanent housing

Skills and Qualifications:

- Able to Lift 10+ lbs
- Willing and able to drive box truck is preferred
- Weekday, day time availability and flexible schedule required—we often only have a day or two of notice for moving a family into their apartment
- Must pass a background and driving check through Sterling Volunteers

Orientation and Training Requirements:

- General World Relief Orientation (2 hours)
- Box truck orientation and training, if you will be driving box truck(1 hour)