WAREHOUSE TEAM

The Warehouse Team helps organize our warehouse, receive large donations, and prepare items for new families.

Reports to: Resettlement Manager

Location: Off-site

Time Commitment: 3 - 6 month minimum, 1 day per week, 3-4 hours

Duties and Responsibilities:

• Works one 3-4 hour shift with team per week
• Pick up donated items and items lists from World Relief Office
• Bring items to warehouse to organize
• Receive larger dropped off donations at the warehouse during shift
• Collect items for families who will be moving into permanent housing

Skills and Qualifications:

• Able to Lift 10+ lbs
• Willing and able to drive box truck is preferred
• Weekday, day time availability and flexible schedule required—we often only have a day or two of notice for moving a family into their apartment
• Must pass a background and driving check through Sterling Volunteers

Orientation and Training Requirements:

• General World Relief Orientation (2 hours)
• Box truck orientation and training, if you will be driving box truck (1 hour)