

GNT CO-SPONSOR WELCOME PLAN



GNT Information

Group Name:

Group Leader(s) Name:

Group Leader(s) Phone:

Group Leader(s) Email:

Getting to Know Your GNT

1. Why is your team interested in cosponsoring a refugee or other newcomers?

2. Has your team ever cosponsored a family or worked with a newcomer before? If so, in what capacity?

3. What skills/assets/strengths would your team bring to this opportunity?

4. What challenges would your team expect to face in your GNT role with newcomers?

5. Have you recruited at least 8 volunteers as team members? (Among those volunteers, we ask that you have 1-2 leaders to project manage the overlapping activities of team members for each functional area of refugee resettlement e.g., housing, health, education, employment) Yes No

6. Please identify which team members have more than 5 hours a week of availability during business hours. We recommend that at least 3 people in each group have business hours availability of 5+ hours a week for the first 30 days.

7. Please identify who among your team members will take a leadership role in each of the functional areas listed below. For a list of these functional areas and related duties, see the Team Application and Welcome Plan Guide located in the GNT Manual.

Functional Area	Name of Team Lead(s)
Team Leader(s): Administrative	
Housing	
Social Services	
Education	
Employment	
Health	
Community Orientation	
Transportation	
Finance	

8. Will all team members be able to attend the i training with World Relief? (via Zoom, e-learning courses, in-person sessions, or video recordings). If no, please note that they will not be able to be a part of the core GNT team of 6-10 people.

9. Does anyone in your team have a background in health and/or mental health services? If yes, please identify team member and level of experience and/or certification.

10. Which team member will be responsible for ensuring that all volunteers (including interpreters) undergo the volunteer screening process, training process, and send copies of possible additional documents to World Relief, such as valid driver’s licenses and insurances of each driver? (WR will provide instructions, if needed)

11. How is your group organized? Please indicate whether you are attached to a 501(c)3 and share how your group was formed [e.g., an independent 501(c)3, attached to a 501(c)3 (i.e. representing a local church), not attached to any 501(c)3]

12. Which team member will be designated as administrative contact who will be responsible for ensuring that all paperwork is completed and returned to WR according to the service provision requisite deadlines? (This administrative contact does not necessarily have to be the team lead, as shown in #7; your group can organize the team to best fit the skills of each individual).

13. Memorandum of Understanding: Please have your group leaders read the World Relief GNT Memorandum of Understanding. Will a representative from your group be ready to sign the MOU once given the Green Light and approved as a World Relief GNT Co-Sponsor?

14. In addition to Good Neighbor Teams, WR sometimes works with other community groups to help newcomers and other immigrants in different ways, generally providing less structured forms of support.

a) Would you be willing to consider assisting other types of clients such as asylum seekers, visa holders, humanitarian parolees, or immigrants now or in the future?

b) Would you be willing to consider a less intensive form of support for new arrivals (in collaboration with WR), if that is what WR determined to be more valuable for a specific family?

15. Would your group like guidance on fundraising for the GNT financial commitment amount?

Yes No

16. Have all team members read the Good Neighbor Team Co-Sponsor Manual?

Yes No

To help answer questions below, please refer to Welcome Plan Guide.

Location and Services

HOUSING

Identify 2-3 neighborhoods in your area that are accessible via public transportation and where there are affordable 2-, 3- and 4-bedroom apartments. Familiarize yourself with the rental markets. Talk to residents of these neighborhoods. Talk to landlords. Describe these neighborhoods below, noting safety, diversity, affordability, and sense of welcoming.

NEIGHBORHOODS

Get to know the neighborhoods where you've identified safe, affordable housing. Find out how welcoming these neighborhoods may be to newcomers from different parts of the world. Get a sense from local residents how they feel about their own neighborhood; its benefits and barriers. List relevant information below.

PUBLIC TRANSPORTATION

Access to public transportation is a crucial component of successful resettlement.

- a) Familiarize yourself with local public transportation options in the neighborhoods you have identified. Describe the accessibility of these neighborhoods with regard to social-service agencies, grocery stores and other shops, places of employment, other cities and towns.

- b) If public transportation is not available in your resettlement location, please outline your transportation plan. (In this case, we would recommend a transportation committee that is responsible for coordinating rides and carpool options, helping at least 1 adult in the household obtain a drivers' license, facilitating a car donation, and helping the driver navigate auto insurance, car taxes, etc.)

ENGLISH LANGUAGE CLASSES

Describe the types of free English language instruction that would be available to residents of these neighborhoods (including but not limited to: municipal/regional adult education, libraries, Literacy Volunteers of America). How frequent are the classes? Are they accessible via public transportation? If there are no free English classes in your area, or if classes are less than 3 times per week, how would your GNT enable a newcomer to learn English quickly?

SCHOOLS

Talk to school administrators in the local public schools of the neighborhoods you've identified. Describe the resources they offer to English language learners and efforts they can make to accommodate newly arrived immigrant students. Ask about languages spoken among the student and teacher populations.

EARLY CHILDHOOD EDUCATION

Are there Head Start or other free school-readiness programs in your area for children aged 3-5? Are there free or discounted daycare options for children under 3?

HEALTHCARE

Identify healthcare providers in your area who accept (Medicaid) insurance, can conduct an initial health screening, and provide interpreters (either in-person or by phone.) Name at least one primary care provider and one mental-health provider in your area who fit the criteria. Community health clinics are acceptable providers.

EMPLOYMENT

Familiarize yourself with the local employers in your area. Are there entry-level jobs that don't require English proficiency? (e.g., factory work, cleaning, service industry) Are there employment counseling services to immigrants in the area?

INTERPRETERS

Please identify a few people in your area who are willing and able to serve as interpreters, with native-level fluency in at least two of the most common languages of the populations resettled locally. Please build into your budget compensation for interpreters at the average hourly rate [see welcome plan guide for additional information]

CULTURAL RESOURCES

Are there communities in your area who share the cultural backgrounds and/or languages of the newcomer WR resettles? Please describe these communities and their interest in new families arriving to the area.

DISABILITY RESOURCES

a) Would your group have the capacity to resettle a refugee family member with a physical disability in your area? e.g., Is there affordable housing in your area that is wheelchair-accessible? Is there someone in your community who has a van with a lift?

b) Would your group have the capacity to resettle a refugee family member with a cognitive disability (such as autism)? What resources are available in your area for people with cognitive challenges?

WORLD RELIEF FEEDBACK:

[Empty text box for World Relief Feedback]

GNT RESPONSE TO WORLD RELIEF'S FEEDBACK:

[Empty text box for GNT Response to World Relief's Feedback]

APPROVAL

Approved by:

[Signature line for GNT Program Coordinator]

[Signature] GNT Program Coordinator

[Print Name line for GNT Program Coordinator]

Print Name

[Signature line for Community Engagement/Mobilization Manager]

[Signature] Community Engagement/Mobilization Manager

[Print Name line for Community Engagement/Mobilization Manager]

Print Name

Group Trained On:

[Date line for Group Trained On]

Date