

PREPARING POCKET MONEY



Pocket Money is required by the R&P program to be distributed throughout the first 30 days after arrival to each adult newcomer, including adult children. Each local office is also required to have their own pocket money policy that governs the way in which the office will distribute the pocket money. Pocket money is for the newcomer's discretionary spending.

POCKET MONEY

Since it will take time for newcomers to receive their cash benefits, this money ensures that they have some cash on hand for any essential purchases. The pocket money funds come from the newcomer's federally allotted per capita amount.

Before the newcomers arrive, work with the local World Relief office to learn their pocket money policy, and to prepare for the first disbursement of pocket money.

Upon arrival, and throughout the newcomer's first 30 days, provide adults with pocket money. This can be disbursed by cash, check, or pay card. However, cash is the most versatile for the newcomers.

- Example of Pocket Money: \$50 per adult, \$25 per child to be split evenly among each adult.

Type and print a receipt of provisions given and have each adult sign and date. Be sure to add the documentation of these signatures in case notes.

REMEMBER TO

- Log your volunteer hours
- Log case notes if required of GNT
 - Document and obtain signatures by adults upon receiving Pocket Money

KEEP IN MIND

Newcomers may be unfamiliar with our bills and coins. After the newcomers have settled in, offer to teach them about what each bill and coin represents.