

ELI TEACHER – Dallas, Texas

Goal

World Relief's English as a Second Language (ELI) program strives to provide tools and resources for English Language Learners through weekly ELI classes, offered to students at any English level. The ultimate goal is for all program participants to achieve self-sufficiency through language integration.

Primary Duties and Responsibilities

In-person:

- Lead ELI class – *includes a 4-week training period for those with little to no experience before teaching their first class.*
- Manage class attendance via Alora
- Communicate with WR staff via email
- Attend ELI meetings
- Assist with setup and breakdown
- Contact students regarding attendance via WhatsApp
- Track basic class performance

Virtual:

- Lead ELI class online via Zoom – *includes a 4-week training period for those with little to no experience before teaching their first class*
- Manage class attendance via Alora
- Communicate with WR staff via email
- Attend ELI meetings
- Contact students regarding attendance via WhatsApp
- Track basic class performance

Want to support English Language Learners during class time? Volunteer as an ELI Teaching Assistant! – *In-person only*

- Assist the lead class teacher in their tasks/duties (mentioned above)
- Provide one-on-one support to students during class time
- Help communicate the lesson to students during class time
- Help students turn to the right pages and point to the right answers
- Assist with classroom set-up and breakdown

Secondary Duties and Responsibilities

- Complete all onboarding steps in the Volunteer Portal:
 - Background Check – 5 mins
 - Local Live Orientation – 1.5 hrs
 - E-Learning – 45 mins
 - References – 2 mins
- Review confidentiality statement and policies in the National Volunteer Handbook
- Log hours in the Volunteer Portal
- Report any concerns or conflicts to the Volunteer Coordinator

Time Requirements

Volunteers are asked to commit to teaching at least one day each week for a semester. Volunteers will be able to renew or step away from their commitment at the end of each semester. Volunteers can serve more than one day a week if desired.

Location

In-person:

Classes are held in North Dallas near crossroads Hemlock Avenue & Ridgecrest Road. *The exact address will be given upon onboarding completion.*

Virtual:

Classes are held online via Zoom.

Work Environment

In-person:

Volunteers will be regularly working within a local refugee community, specifically engaging with adult English Language Learners.

Virtual:

Volunteers will be working online via Zoom to teach or support a class. Volunteers will be specifically engaging with adult English Language Learners.

Skill & Qualification Requirements

- Comfortability with cross-cultural engagement
- Passion for teaching and working with refugees and other immigrants
- Proficient reading and writing skills
- Basic technological skills (downloading and using different apps, communicating through email, working on a computer, etc.)
- Suited to work on a team and be a team player

Orientation & Training

- Volunteers are required to complete general onboarding as well as World Relief ESL training, which is assigned by the Volunteer Coordinator.
 - *If you are ESL accredited, you are not required to complete World Relief ESL training.*
- All volunteers will meet with the Dallas ELI Coordinator to complete curriculum training.
- If there is no previous ESL or teaching experience, the volunteer will be offered a 4-week training period with an ELI teacher.
 - The volunteer will shadow the ELI class for 4 weeks.
 - The volunteer will lead a class in the 4th week while the ELI teacher shadows them. Week 4 will determine if the volunteer is ready to teach on their own.

Supervision & Support

- If a volunteer is leading a class, they will work independently after the initial training period is over. If a volunteer is serving as an ELI teaching assistant, the volunteer will work alongside the ELI teacher.
- The volunteer will set their schedule with the ELI Coordinator or ELI Site Lead Teacher.

How to Apply with Links

You can apply for this role by visiting <https://worldrelief.org/texas/get-involved/volunteer-application/>. For questions about this role, please email volunteertexas@wr.org.

Why Volunteer with Us?

The Impact of the Role

Volunteers are a key part of the success and impact of World Relief's ELI program. The program consists of members of the community who give their time to walk alongside newly arrived refugees through English Language Instruction. Our teachers have the opportunity to build long-term relationships with students and offer encouragement in their journey as they learn to adjust to life here in the U.S.

Goals for the Role

- Language instruction
- Classroom management
- Applied learning

The Benefits Volunteers Will Receive

- Cross-cultural engagement
- Relationship building
- Teaching experience
- Conversational English practice

Team Values

- Self-sufficiency for program participants
- Empowerment
- Success in English Language Learning