

ENGLISH CLASS VOLUNTEER – Dallas/Fort Worth/Virtual

Goal

English Class Volunteers help teach and support English Language Learners among World Relief staff and other volunteers in a classroom setting (in person or online) with the goal of all program participants achieving self-sufficiency through language integration.

Primary Duties and Responsibilities

In-Person & Virtual Volunteers:

- Support, co-teach, or teach class
- Review staff-prepared lesson plans and help prep material
- Assist with setup and breakdown
- Facilitate small group exercises
- Engage in conversational practice
- Contact students regarding attendance via WhatsApp
- Provide students with homework or practice material via WhatsApp
- Opportunities to assume substitute or lead teacher role with training period/prior certification

Orientation and Training

- Complete all onboarding steps in the Volunteer Portal:
 - Background Check – 5 mins
 - Volunteering with World Relief Texas E-Learning – 45 mins
- Complete [Adult Education Basics E-Learning Course](#)

We also ask volunteers to:

- Review confidentiality statement and policies in the National Volunteer Handbook
- Log hours in the Volunteer Portal
- Report any concerns or conflicts to the Volunteer Coordinator

Time Requirements & Location

Volunteers are asked to commit to volunteering at least one day each week for a semester. Volunteers will be able to renew or step away from their commitment at the end of each semester. Volunteers can serve more than one day a week if desired.

In-person classes are held in south Fort Worth near crossroads Campus Drive & E Seminary Drive and in north Dallas near crossroads Greenville Avenue and Pineland Drive. *The exact address will be given upon onboarding completion.* Virtual classes are held online via Zoom.

Skill & Qualification Requirements

- Comfortability with cross-cultural engagement
- Passion for teaching and working with refugees and other immigrants
- Proficient reading and writing skills
- Basic technological skills (downloading and using different apps, communicating through email, working on a computer, etc.)

- Suited to work on a team and be a team player

Additional Training

- Volunteers interested in serving in a lead teacher role with no previous ESL or teaching experience will be offered a 4-week training period with an ELI teacher:
 - The volunteer will shadow the ELI class for 4 weeks.
 - The volunteer will lead a class in the 4th week while the ELI teacher shadows them. Week 4 will determine if the volunteer is ready to teach on their own.

How to Apply with Links

You can apply for this role by visiting <https://worldrelief.org/texas/get-involved/volunteer-application/>. For questions about this role, please email volunteertexas@wr.org.